

Aptitude Organisation CIC, Jubilee Crescent Community Centre, Radford, Coventry CV6 3EX

Email: contact@aptitude.org.uk Website: [www.aptitude.org.uk](http://www.aptitude.org.uk/) Tel: 07871 917936

Registered Community Interest Company No: 10565933

**Title: Youth Sports Worker, starting at £12.50 per hour 5 months fixed Term Nov 19 – March 2020**

**Contract:** 5 months

**Days & Hours:** 2 hours per week, Fridays 4pm-6pm. Additional hours may be available on an ad-hoc basis, in other evening youth clubs across the city or daytime in schools.

**Location**: The role will involve regular weekly work outside at Goals, Centre AT7. (Car Mileage expenses for off-site available), office base is The Crez, Aptitude Organisation CIC, Jubilee Crescent Community Centre, CV6 3EX.

**Holiday:** 2 weeks holiday at Christmas 2019

**Pay**: Actual pay for 5 months (20 weeks) £500, based on hourly rate of £12.50 per hour (FTE £24 050)

**Fixed Term End Date:** 31/03/2020

**Main Purpose of role:**

To lead and deliver football sessions for ages 9-25 years, FA qualified is an advantage. To engage young people to be empowered through various activities that are fun, safe, social and educational (team building, developing self-confidence).

**Youth Sports Worker:**

**To develop, deliver, facilitate and participate in sports games, activities and discussions with young people**

* Be able to engage with young people in community settings using physical activities such as dodgeball, football, basketball or other multi sports.
* Build positive links with young people and be confident to plan and lead group work activities on various topics including: knife crime, health, drugs, gangs, violence, relationships, sports and bullying.
* Work as a team with other staff and volunteers during sessions in a community youth setting – youth club, school or park.
* To actively engage with young people and ensure general health & safety and rules of conduct.
* Excellent communication with staff, community members, network contacts, bank staff, volunteers, managers and Directors.
* Carry out all duties in line with Safeguarding Children Policy and other policy regulations.
* To support innovation of new project development and contribute to grants.
* Contribute to keeping up to date and accurate records.
* To build a rapport with children and young people and listen to their concerns, through a variety of methods such as outreach or centre based.
* Support programme set-up and clean-up, put away equipment, empty bins, cleaning.
* Contribute to team meetings, support planning and evaluation of sessions by completing any relevant programme forms and monitoring records.
* Work in partnership with professionals from other organisations that support young people such as social care, health, police, education, youth offending teams, local authorities and voluntary sector.
* Support staff development through coaching, role modelling, appraisal processes and all staff development activity.
* Any other duties and responsibilities which may arise and correspond with the post.
* To have a flexible and positive attitude.
* To be committed to quality assurance and continuous development
* Uphold and develop our Equal Opportunities Policy of anti-discriminatory practices.
* To be responsible for key holding and access to buildings.
* To participate in support/information meetings and one to one supervision meetings
* Attend relevant training courses/workshops in Football and other sports coaching

The post holder must comply with the Interagency procedures of the Safeguarding Boards policies for safeguarding children and is required: -

• To ensure they are aware of the signs that may suggest a child or vulnerable adult is being abused or neglected

• To report to the Designated Safeguarding Lead, their manager, or Director, any concerns they may have that suggest that a child or vulnerable adult may be being abused or neglected immediately

The post holder must comply with Aptitude Organisation CIC Health and safety policy and is required: -

• To take reasonable care for their own health and safety at work and of those who may be affected by their actions or by their omissions

• To cooperate with their line manager and senior management, to work safely, to comply with health and safety instructions and information and undertake appropriate health and safety training as required

• Not to intentionally or recklessly interfere with or misuse anything provided in the interests of health, safety and welfare

• To report to their manager any health and safety concerns, hazardous condition or defect in the health and safety arrangements.

This post is subject to full enhanced DBS Service Check.

**Location**: The Crez, Jubilee Crescent Community Centre, Radford, Coventry CV6 3EX

**Closing date for applications: Thursday 14th November 2019 at 8pm**

**Return Completed Application form to:** contact@aptitude.org.uk